



## Grand Valley and District Minor Hockey Association Executive

### Minutes

August 1, 2023, 7:00pm  
Amie's Backyard

Executive Present: Ashleigh Milliner-Cowan, Lindsay Guest, Amie Zukowski, Shannon Chadwick-Ross, Amanda Martin, Joel Ross, Michelle McFarlane, Katie Bryan, Amanda Foster, Vanessa MacDougall (Virtual)

Regrets: Dylan MacDougall, Brett Lyons, Chris Hodgson, Christina Garcia

Guests Present: None

The GVDAMH Executive Board held a meeting in Amie's Backyard on August 1<sup>st</sup>, 2023, commencing at 7:00pm.

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**Call To Order:** By: Ashleigh Millner-Cowan

Time: 7:10pm

#### 1. Added Items (Late Submissions)

1.1. Skills – Joel

#### 2. Disclosure of Conflict of Interest

None at this time.

#### 3. Approval of Minutes

3.1. Minutes from April 5, 2023

##### Resolution #1

Moved By: Katie Bryan

Seconded by: Joel Ross

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby adopts the minutes of the meeting held April 5, 2023.

**CARRIED**

#### 4. Presentations/ Reports



#### 4.1. Ice Schedule Update

- 4.1.1. Vanessa via Facetime
- 4.1.2. James is supposed to get his schedule confirmed and then confirm whether our schedule works. This should happen any day now.
- 4.1.3. James did let Vanessa know that we will likely get what we want.
- 4.1.4. The latest schedule is in the shared Google Drive.
- 4.1.5. James knows that we need 6 weeks of Friday ice time at either 5:30pm or 6:30pm. It's possible that we might want 6 weeks more after that first session. They offer a grant for the second session. We currently have 21 registered and we could handle 30. The volunteer ratio needs to be 4-1. We will do a post for volunteers to help run the first shift later.

#### 4.2. Treasurer's Report

- 4.2.1. It's too early to have July's numbers, so this is based on June's numbers. Our general account is sitting around \$50,000 and the benevolent account is around \$1300ish.
- 4.2.2. The wrong lottery accounts were closed in April, so we couldn't re-open it. A new account has been opened and the one that was supposed to be closed is now closed.
- 4.2.3. We finally have 3 accounts open and organized.
- 4.2.4. Lindsay, Jeff, and Violet have had several meetings with the town. The town is requiring a lot of information and reporting to close this off. We now know what is needed, so moving forward, this will be cleaner.
- 4.2.5. We must get last year straightened out before we can move forward. We need to submit two bank statements for the lottery fund. This will be July (for the raffle) and August (for the 50/50). Once these have been settled, they will allow us to close in early September. We are hoping to have the new licenses when the new season starts.
- 4.2.6. This has been an adventure for Lindsay and Violet. They will improve everything moving forward.
- 4.2.7. Reports will be much clearer moving forward.
- 4.2.8. The new lottery had to be a chequing account with cheque writing abilities. This resulted in a higher bank account fee, so we need to remember this. The fee is \$5 per month plus \$2.50 per cheque. We also had to order the cheques. The alternative was \$100 per month. If we think we need to write more than 38 cheques per month, then we might need to check this out. Amanda Foster did find a non-profit account option and Lindsay will investigate this. This is called the Royal Business Community Account.
- 4.2.9. E transfers are also cheaper, so we could do lottery related reimbursements for board members this way and keep the cheques for the other people. We all felt this was ok since Violet is paid and will keep an eye on everything.
- 4.2.10. Jade (Vanessa's Daughter) didn't get paid from last year – THIS NEEDS DONE. We will investigate how much we owe her.
- 4.2.11. GIC's – Two are renewing in March, since the rates are pretty good, we might want to reinvest and get the higher interest rates... They have excellent 100 day investment. Amanda said RBC has a 5.1% investment rate for one of their savings account. It's an E-savings account.

#### 4.3. Registration Update

- 4.3.1. We have 116 registered and last year we had 86! We have increased!
- 4.3.2. A social media post needs to be done to let people know that there are some spots left. Make the post specific with what age groups have room. It's mostly the younger kids. Everyone has space except U13 (unless we want to make 2 teams). U7, U8 and U11 have tons of room because there are 2 teams for these age groups.

#### 4.4. Sponsorship Update



- 4.4.1. We have one U5, one U7, four U8's, one U9 away left for Jerseys sponsors. Shannon is talking to Thomasville Homes and Katie is talking to MacMaster. Amanda M is going to contact Avertex to see if they want to sponsor another team.
- 4.4.2. Vito has given us all the U5 and U7 jerseys for free. If there are no sponsors, we will put his name on those jerseys if no one else sponsors.
- 4.4.3. The general sponsorship letters are going out in 2 weeks. This is 2 weeks earlier than last year so that the signs are ready before the season starts.
- 4.4.4. A letter to the younger players' parents advertising the available jersey sponsorships would be a great idea. Katie will write the email and then Amie or Shannon can send it out.

## 5. Unfinished Business

- 5.1. Hockey Day in Grand Valley
  - 5.1.1. Should we make a list of jobs and start picking? – Back burner this to the September meeting?
- 5.2. Council Presentation
  - 5.2.1. Timing of the ice getting put in, Hockey Day in Grand Valley, what we do for the community, what we need help with
  - 5.2.2. Date for a delegation before council. Amie to email Meghan and Gail and ask for a time. – Amie will do in September
- 5.3. By Law Updates
  - 5.3.1. Did everyone review them?
  - 5.3.2. Committee and get this done by Christmas?
  - 5.3.3. Set up a meeting to discuss the changes. – September
- 5.4. Lottery License
  - 5.4.1. Did this get closed off – Lindsay is working on this. See treasurer's report above.
- 5.5. Team Manager's Job Description
  - 5.5.1. Did this get done? Lindsay will make the treasurer list, Ashleigh will contribute with the 50/50 forms, travel permits, Christina can put together a list with her info, Shannon and Michelle will contribute based on her experience. Add a bit about having Funds go to the treasurer.
  - 5.5.2. Lindsay will make Google drives for managers.
  - 5.5.3. Lindsay will reference the rules of operation as a starting point.
  - 5.5.4. Should we pick a date for the manager's meeting in September?
- 5.6. Locking Equipment Cage
  - 5.6.1. Update from Brett – His work has approved the cage. He just has to get down there and pick what he wants. He said the ETA date for them will be before the ice goes in. Thanks Brett!
  - 5.6.2. The only thing we need is a combo lock or keys. Chris can take the lead on this.
  - 5.6.3. Can we get a cage per team, this way things stay organized, and things don't walk away.
- 5.7. Future Meeting Calendar
  - 5.7.1. Amie to publish a list of the second Monday of every month unless it's a holiday, then it'll be the following week.



## 6. New Business

### 6.1. Vacant Executive Positions

6.1.1. A general discussion was held to talk about the positions.

6.1.2. President

6.1.2.1. We will have current board members that are interested email Amie and Ashleigh their intents and then we will have a virtual meeting.

#### Resolution #2

Moved By: Ashleigh Millner - Cowan

Seconded by: Lindsay Guest

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby approves that the motion for the role of the President for the remaining 2023/24 season be approved Via Slack.

**CARRIED**

6.1.3. Fundraising – Amanda and Amanda

#### Resolution #3

Moved By: Amie Zukowski

Seconded by: Shannon Chadwich-Ross

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby approves Amanda Martin and Amanda Foster as the Fundraising Directors for the remaining 2023/24 season.

**CARRIED**

### 6.2. September Ice Time

6.2.1. Assessments

6.2.2. Team Formation

6.2.3. Joel suggested that we get ice time once per week in September at the Shelburne Arena. Saturday September 16<sup>th</sup> and then run for the 2 following weeks (skipping Thanksgiving).

6.2.4. Vanessa will contact Shelburne and ask them what we can get. Once we know this, we can divide it up as needed.

6.2.5. Joel is also available on Sundays from the 17<sup>th</sup> and the two Sundays after.

6.2.6. These practices are for U8 and above.

### 6.3. Coaches

6.3.1. Joel has all of the coaches in place. Joel will send me the complete list of coaches.

U5 – Josh Guest

U7 – Drew Clinton



U7 – Josh Guest  
U8 – Derek Gosling  
U8 – Rob Young  
U9 – Ryan Cocker  
U 11 – Joel Ross  
U 11 – Chris Hodgson  
U13 – Brett Lyons  
U15 – Dylan McDougall

#### 6.4. Referee and Timekeeper Rules

- 6.4.1. Brett let Amanda know that there is someone who is willing to assign the refs. This is the same guy Chris Terry recommended. Amanda will get a quote on how much this will cost us.
- 6.4.2. As for the timekeepers, Amanda needs to make a complete list and then work with Vanessa for ice team to make a schedule.
- 6.4.3. Amanda is going to audit the payment system with Lindsay so that there is a good paper trail.

#### 6.5. Skills – Joel Ross

- 6.5.1. Previously we did 6 weeks with 2 hours per week with Energy Hockey. This was 12 hours total. He was \$165 per hour = \$1980 total for the 6 weeks.
- 6.5.2. If we were to increase this to 3 hours it's \$2970 for the 6 weeks.
- 6.5.3. The power skating was \$150 per hour for the younger kids. Do we need to employ an out of club person for the younger kids? Could we use the kids to volunteer.
- 6.5.4. Ice time is \$165 per hour.
- 6.5.5. It was discussed that at the 3-week mark of the 6<sup>th</sup> week program, we could do a pre-registered program following the included program, should people want it.
- 6.5.6. In the fall:
- 6.5.7. First hour – U8 and U9 – 30 kids
- 6.5.8. Second Hour – U11 two teams – 24 kids
- 6.5.9. Third Hour – U13 and U15 – 34 kids
- 6.5.10. In the new year – The littles will be added
- 6.5.11. Matt, the goalie coach will teach all goalies for \$150 per week for 5 goalies. Thursdays at 5:30pm. We would run this all year with the shared ice on Thursdays or Wednesdays. This cost for the whole season is approx. \$3000.

### 7. Review of Slack Motions

#### 7.1. New Jersey Purchase – June 22nd

##### Resolution #2

Moved By: Shannon Chadwick -Ross  
Seconded by: Amie Zukowski

##### BE IT RESOLVED THAT:

The GVDMA Executive Board approves the purchase of our new Jerseys from VMF Sportswear Inc in the amount of \$21,177.33 with the delivery of the jerseys to be between September 15-25, 2023.

**CARRIED**



## 8. Adopt, Ratify and Confirm

### Resolution # 3

Moved By: Shannon Chadwick-Ross

Seconded by: Amanda Foster

BE IT RESOLVED THAT:

That all actions of The GVDMHA Executive Board members and officers with respect to every matter addressed and/or adopted by the Executive on the above date are hereby adopted, ratified, and confirmed; and

That each motion, resolution, and other action taken by the Executive and officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

**CARRIED**

## 9. Adjournment

### Resolution # 4

Moved By: Joel Ross

Seconded by: Shannon Chadwick-Ross

BE IT RESOLVED THAT:

The GVDMHA Executive do now adjourn to meet again on Monday September 11<sup>th</sup> at 7pm or at the call of the Chair.

**CARRIED**

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GVAMHA President/Chair

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GVAMHA Secretary