



## Grand Valley and District Minor Hockey Association Executive

### Minutes

June 17, 7:30pm  
Grand Valley Community Centre

Executive Present: Dylan MacDougall, Ashleigh Milliner-Cowan, Vanessa MacDougall, Lindsay Guest, Shannon Chadwick-Ross, Joel Ross, Christy Flynn, Amanda Martin, Danielle Karaiskakis, Alex Tremblay, Christina Garcia

Regrets: Brett Lyons

Guests Present: None

The GVDMHA Executive Board held a meeting in the boardroom of the Grand Valley Community Centre on June 17, 2024, commencing at 7:30pm.

---

**Call To Order:** By: Dylan MacDougall Time: 7:35pm

#### 1. Added Items (Late Submissions)

1.1. None

#### 2. Disclosure of Conflict of Interest

None at this time.

#### 3. Approval of Minutes

3.1. Minutes from April 8, 2024

##### Resolution #1

**Moved By: Dylan MacDougall**  
**Seconded by: Ashleigh Milliner-Cowan**

BE IT RESOLVED THAT:  
The GVDMHA Executive Board hereby adopts the minutes of the meeting held April 8, 2024.

**CARRIED**

#### 4. Presentations/ Reports

4.1. Treasurer's Report



- 4.1.1. As of May 31, the accounts are as follows:
  - 4.1.1.1. General Fund - \$38,318.46
  - 4.1.1.2. Lottery Fund - \$407.17
  - 4.1.1.3. Benevolent Fund - \$3,612.76
- 4.1.2. An insurance bill was received after year-end was calculated, so the year-end financials have been updated (attached below)
- 4.1.3. Lindsay will look into a cashable GIC for our registration funds and a credit card now that the organization is eligible
- 4.1.4. The organization's grandfathered account can remain
- 4.1.5. The bank has advised that the organization can't send e-transfers because the account requires two signatures to authorize
  - 4.1.5.1. A discussion was had about why the two-signature policy is necessary and it will remain
- 4.2. Sponsorship Report
  - 4.2.1. Jersey sponsorship letters have gone out
  - 4.2.2. Jersey & general sponsors are separate
  - 4.2.3. Prices for jersey sponsors were amended to \$1,250 per team (only home and away for U9 and up)
  - 4.2.4. Some sponsors had to be removed due to OMHA regulations, so an email will be sent to those sponsors with an explanation
  - 4.2.5. Sizing of the boards was incorrect last year, so they need to be measured and the size needs to be amended in the agreements
  - 4.2.6. New sponsorship fees will be determined and discussed at the next meeting
- 4.3. GBTLL Report
  - 4.3.1. Nothing to report
- 4.4. Registration Report
  - 4.4.1. Registration numbers are as follows:
    - 4.4.1.1. U5 - 11
    - 4.4.1.2. U7 - 24
    - 4.4.1.3. U8 - 10
    - 4.4.1.4. U9 - 15 (2 on waitlist)
    - 4.4.1.5. U11 - 23
    - 4.4.1.6. U13 - 16 (no goalie)
    - 4.4.1.7. U15 - 15
    - 4.4.1.8. U18 - 3
  - 4.4.2. 117 total registrants so far
  - 4.4.3. As of now, there is not enough interest to have a U18 team
  - 4.4.4. We will need at least 20 registrants to be able to have two U9 teams
  - 4.4.5. A social media post will be shared and email sent to encourage more registration in case the public isn't aware that registration is still open, specifically for U9 and U18
- 4.5. Ice Scheduler's Report
  - 4.5.1. A tentative schedule has been created based on registration numbers so far to be sent to James to secure our ice times for next season



## 5. Unfinished Business

5.1. None

## 6. New Business

### 6.1. 2024-2025 Budget

6.1.1. A tentative forecast budget was put together to project our expenses and income for the season

### 6.2. Online Complaint Form

6.2.1. It would be beneficial to have an online complaint form for issues that arise over the year so they can be dealt with as they arise

6.2.2. We will keep a binder/digital folder this year with all complaints so they are kept together on file

6.2.3. Information about this form will be added to the Player Contract and discussed at team meetings at the beginning of the year

6.2.4. A Parent Contract will be drafted as well

### 6.3. By-Law Changes & Clarification

6.3.1. The new Bylaw and Rules of Operation were reviewed so everyone was aware of the changes

### 6.4. Disciplinary Process

6.4.1. A discussion was had about forming a disciplinary committee if there is a concern that the Bylaws and Rules of Operation are not being followed

### 6.5. Team Fundraising Policy

6.5.1. The treasurer will be monitoring team funds to ensure that 25% is returned to the organization

6.5.2. The managers will be instructed to get approval from the executive committee via the Fundraising Director prior to fundraising initiatives

### 6.6. Position Declaration Sheets

6.6.1. The position declaration sheets were signed for this season's executive members

### 6.7. Hockey Night in Dufferin-Caledon

6.7.1. We were provided with 10 free tickets for Hockey Night in Dufferin-Caledon

6.7.2. A fundraising/raffle initiative will be organized to give away the tickets

## 7. Review of Slack Motions

7.1. Grand River Room Rental for First Shift - May 10

### **Resolution #2**

**Moved By: Ashleigh Milliner-Cowan**

**Seconded by: Michelle McFarlane**

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby approves the rental of the Grand River Room for November 23rd from 8am to 6pm for the First Shift Program for the Welcome & Gear Fitting Day at a cost of \$452.



**CARRIED**

7.2. Flyer Purchase - May 23

**Resolution #3**

**Moved By: Dylan MacDougall**

**Seconded by: Shannon Chadwick-Ross**

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby approves the purchase of 200 flyers from Staples to be handed out to the community at a cost of approximately \$172..

**CARRIED**

7.3. Hat Order from VMF - June 10

**Resolution #4**

**Moved By: Shannon Chadwick-Ross**

**Seconded by: Ashleigh Milliner-Cowan**

BE IT RESOLVED THAT:

The GVDMHA Executive Board hereby approves the purchase of 200 winter hats at a cost of \$3,800 and 50 ball caps at a cost of \$950 from VMF.

**CARRIED**

**8. Adopt, Ratify and Confirm**

**Resolution #5**

**Moved By: Dylan MacDougall**

**Seconded by: Vanessa MacDougall**

BE IT RESOLVED THAT:

That all actions of The GVDMHA Executive Board members and officers with respect to every matter addressed and/or adopted by the Executive on the above date are hereby adopted, ratified, and confirmed; and

That each motion, resolution, and other action taken by the Executive and officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.

**CARRIED** – All in favour

**9. Adjournment**

**Resolution #6**



**Moved By: Dylan MacDougall**  
**Seconded by: Vanessa MacDougall**

BE IT RESOLVED THAT:

The GVDMHA Executive do now adjourn to meet again on TBD at 7:30pm or at the call of the Chair.

**CARRIED**

Dylan MacDougall  
GVDMHA President/Chair

Vanessa MacDougall  
GVDMHA Secretary



	MAY01/2023 - APR30/2024													Revised Jun07/2024													PREV YEAR
	31-May	30-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec	23-Jan	23-Feb	23-Mar	23-Apr	TOTAL		TOTAL												
<b>Income</b>																											
Float Returns								400.00					400.00	0.2%	773.00												
Fundraising						3,164.05		12,434.24	80.41	1,155.00	18,345.00	3,462.10	38,640.80	20.1%	28,074.57												
Association Donations								1,000.00			800.00		2,800.00	1.5%	634.00												
Advertising @ Arena				600.00	500.00	600.00	200.00						1,900.00	1.0%													
Team Income (all combined)						3,000.00	6,693.95	5,084.00	2,291.56	1,524.70	5,198.00	950.00	24,742.21	12.9%	12,558.75												
Registrations	28,331.08	7,448.22	5,446.99	4,868.00	8,400.05	5,397.35	7,168.58	6,025.38	1,508.43	820.03	150.00	400.00	75,964.11	39.5%	46,816.68												
Sponsorships (all combined)		250.00	6,000.00	6,400.00	8,850.00	8,600.00	1,600.00		600.00			3,000.00	35,300.00	18.3%	25,900.00												
Tournament/Jamboree Fees							6,658.42	4,000.00			281.00		10,939.42	5.7%	5,800.00												
Misc Reimbursements													-	0.0%	131.03												
GC Interest Earned								545.39		940.27	260.00		1,745.66	0.9%	510.23												
Bank Interest Earned		6.39	2.54	2.75	2.93	2.84	2.86	2.17	3.80	4.78	4.48	10.04	45.58	0.0%	0.81												
<b>Total Income</b>	<b>28,331.08</b>	<b>7,704.61</b>	<b>11,449.53</b>	<b>11,870.75</b>	<b>17,752.98</b>	<b>20,764.24</b>	<b>23,323.81</b>	<b>29,491.18</b>	<b>4,484.20</b>	<b>4,725.78</b>	<b>24,757.48</b>	<b>7,822.14</b>	<b>\$ 192,477.78</b>	<b>100.0%</b>	<b>\$121,199.07</b>												
<b>Expenses</b>																											
Administration													-	0.0%	8.28												
Advertising & Promotion	153.55						2,613.03	2,423.85			2,712.00		7,902.43	3.7%	4,783.62												
Bank Charges & Interest	4.00	16.54	4.00	9.00	10.00	18.75	41.25	26.00	32.47	18.75	12.50	73.50	266.76	0.1%	110.15												
Bookkeeping	- 210.00	252.00	199.50	105.00	52.50	210.00	178.50	147.00	147.00	126.00	157.50	367.50	1,732.50	0.8%	1,687.00												
Dues & Subscriptions					1,614.77			30.00					1,644.77	0.8%	1,656.58												
Equipment Purchases					828.84	363.85			224.69				1,417.38	0.7%	6,015.29												
Flats													-	0.0%	200.00												
Fundraiser						420.73				864.45	1,713.50	16,136.14	19,134.82	8.8%	15,706.72												
Ice Rental					2,847.60	10,975.94	15,470.94	15,720.98	14,853.93	14,299.03	15,287.06		89,455.48	41.3%	43,436.12												
Insurance	620.00	- 40.00		5,810.44	561.60	70.00						2,676.22	9,898.26	4.5%	6,122.72												
League Team/Wear		21,177.33			2,285.65								23,442.98	10.8%													
Local League Convener										352.27			352.27	0.2%	523.00												
Lottery License							100.00		100.00				200.00	0.1%	125.00												
Office Supplies	19.79		230.92		33.44	207.85	51.98				65.90		609.88	0.3%	90.39												
Other General Items			- 410.00		- 542.40	114.70				499.53			338.17	-0.2%	415.83												
PaySafe S/C			44.55		5.23	6.93	57.75	725.19	57.25				896.90	0.4%	264.96												
Player Evaluations						200.00							200.00	0.1%	200.00												
PO Box Rental						205.66							205.66	0.1%	234.93												
Referees / Time Keepers	158.00	- 158.00				1,500.00	3,000.00	3,500.00		2,000.00	2,000.00	- 1,305.00	10,695.00	4.9%	6,905.00												
Registration Refunds			350.00			1,157.68			675.00				1,800.00	1.8%	2,560.09												
Repair & Maintenance													-	0.0%	1,238.48												
Room Rental		280.00						452.00				423.75	1,155.75	0.5%	440.70												
Sponsorships												125.42	125.42	0.1%													
Team Awards / Prizes												763.77	763.77	0.4%	3,315.42												
Team Expenses (all combined)					1,000.00	8,800.00	2,247.39	1,545.88	1,554.55		1,372.10	6,259.03	22,778.95	10.5%	12,550.20												
Team Pictures						135.60		1,044.68					1,180.28	0.5%	869.76												
Tournaments/Jamborees					525.00	160.00	1,025.13	3,336.75	2,041.72	72.04		255.06	7,415.70	3.4%	3,310.33												
Training (Bench & Skills combined)					1,245.28	4,095.45	759.33	3,150.00	521.48		450.00	67.80	10,289.34	4.8%	4,206.94												
Zamboni Project											1,130.00		1,130.00	0.5%	1,943.60												
<b>Total Expenses</b>	<b>745.34</b>	<b>21,527.87</b>	<b>784.42</b>	<b>5,558.99</b>	<b>10,984.68</b>	<b>27,848.74</b>	<b>25,744.78</b>	<b>30,390.21</b>	<b>21,920.71</b>	<b>18,289.32</b>	<b>24,900.56</b>	<b>27,643.19</b>	<b>\$ 216,338.81</b>	<b>100.0%</b>	<b>\$118,921.11</b>												
<b>NET PROFIT/LOSS</b>	<b>27,585.74</b>	<b>- 13,823.26</b>	<b>10,665.11</b>	<b>6,311.76</b>	<b>6,768.30</b>	<b>- 7,084.50</b>	<b>- 2,420.97</b>	<b>- 899.03</b>	<b>-17,436.51</b>	<b>-13,563.54</b>	<b>- 143.08</b>	<b>-19,821.05</b>	<b>- \$ 23,861.03</b>		<b>\$ 2,277.96</b>												