



Grand Valley and District Minor Hockey Association Executive

Minutes

November 14, 2023, 7:00pm
Grand Valley Community Centre

Executive Present: Ashleigh Milliner-Cowan, Lindsay Guest, Shannon Chadwick-Ross, Amanda Martin, Joel Ross, Michelle McFarlane, Katie Bryan, Vanessa MacDougall, Dylan MacDougall, Brett Lyons, Christina Garcia (virtual)

Regrets: Amanda Foster, Chris Hodgson

Guests Present: None

The GVDAMH Executive Board held a meeting in the boardroom of the Grand Valley Community Centre on November 14th, 2023, commencing at 7:15pm.

Call To Order: By: Dylan MacDougall Time: 7:15pm

1. Added Items (Late Submissions)

1.1. See 1.6 under New Business

2. Disclosure of Conflict of Interest

None at this time.

3. Approval of Minutes

3.1. Minutes from October 15, 2023

Resolution #1

Moved By: Vanessa MacDougall

Seconded by: Michelle McFarlane

BE IT RESOLVED THAT:

The GVDAMH Executive Board hereby does not adopt the minutes of the meeting held October 15, 2023 until they are finalized.

CARRIED



4. Presentations/ Reports

- 4.1. Treasurer's Report
 - 4.1.1. First large payment came out for ice
 - 4.1.2. Need to ask Violet about the documentation needed to transfer lottery fund into the general account so it can be used
 - 4.1.3. Lions Club has donated \$1,000 to the Benevolent fund which has been deposited
- 4.2. Sponsorship Update
 - 4.2.1. Hockey Day sponsors - began by Amie
 - 4.2.1.1. Headwaters sponsoring \$1,500 to be main sponsor
 - 4.2.1.2. Ice sponsored for the day (987.62 covered by the town and the rest covered by Burnside Engineering, which is also sponsoring Chuck-a-Puck)
 - 4.2.1.3. Manoff Dental is sponsoring \$250 for the Coaches Game
 - 4.2.1.4. We have about \$3,400 total in sponsorships for Hockey Day
- 4.3. Ice Scheduler's Update
 - 4.3.1. Ice time will be condensed on December 16th as the U9s will no longer be hosting a jamboree, and additional ice time will be sold back to the arena

Resolution #2

Moved By: Ashleigh Milliner-Cowan

Seconded by: Amanda Martin

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves selling back unused ice time on December 16th.

CARRIED

- 4.4. GBTLL Update
 - 4.4.1. Everything going well with scheduling
 - 4.4.2. There have been many complaints with U11 division within the league, will be returning to regular format next year
 - 4.4.3. Two Deep Rule has to be enforced at all times, OMHA reps will be conducting inspections to ensure this is being followed
 - 4.4.4. Travel permits required for all exhibition games and tournaments/jamborees
- 4.5. Tournament/Jamboree Update
 - 4.5.1. U9s will no longer be hosting a jamboree on December 16th as there is not enough interest
 - 4.5.2. Brett will cancel the permits for the U9 jamboree
 - 4.5.3. The application fee for the U9 jamboree will be returned to the organization as a credit

5. Unfinished Business

- 5.1. Hockey Day in Grand Valley – Planning Update – Ashleigh Milliner-Cowan
 - 5.1.1. Parent letter has been sent out through team managers



- 5.1.2. Ashleigh & Michelle will attend practices and games to help parents get signed up to volunteer on Hockey Day or will put up a sign-up sheet
- 5.1.3. Food booth - turkey/chicken sandwiches, hot dogs, chili, pulled pork sandwiches, pizza, pop, Gatorade or BioSteel, coffee, tea, hot chocolate, water
- 5.1.4. Raffle table coming along well - donated items include Maple Leafs tickets, Raptors tickets, Yeti cooler (\$7,700 worth of donated items)
- 5.1.5. Skills planning is underway
- 5.1.6. Coaches game is full with 22 skaters and 2 goalies
- 5.1.7. Alumni game has 13 players so far
- 5.1.8. Dance will be 19+ after 9pm and there will be a cash donation jar at the door for a local charity (Christina will contact Holiday Hampers)
- 5.1.9. Toy and food drive will be in the boardroom
- 5.2. Position Declaration Sheets – Dylan MacDougall
 - 5.2.1. Will be brought to next meeting to have them all signed and uploaded to the Google Drive
 - 5.2.2. Some positions can be moved to staff positions as opposed to executive positions - will be addressed in by-law updates
- 5.3. Lottery License – Amanda Martin/Ashleigh Milliner-Cowan
 - 5.3.1. Applied for on Thursday but haven't received a response yet
- 5.4. Picture Day – November 21 – Ashleigh Milliner-Cowan
 - 5.4.1. Teams have been notified and rosters are sent in
 - 5.4.2. Amie originally booked one screen but Ashleigh has added another to be able to run two photographers at once due to time constraints (no additional charge)
 - 5.4.3. Exec volunteers will be there to assist the photographers and hand out QR codes
 - 5.4.4. There will be an extra team photo (digital format) for all sponsors
- 5.5. Credit Card – Lindsay Guest
 - 5.5.1. Bank is requiring two full years of balance sheets and profit & loss statements for the credit card
 - 5.5.2. Violet is not confident about these documents as there was no Bookkeeper in place at that time
 - 5.5.3. We likely need to wait until the spring to apply for a credit card when financial documents are in place

6. New Business

- 1.1. By-Law Update – Vanessa MacDougall
 - 1.1.1. Updated documents have been uploaded to the Google Drive and will be reviewed by all Executive Members for any additional changes required
 - 1.1.2. Parent Code of Conduct and Social Media Waiver will be added to the Player Contract for next year
- 1.2. Twisters Home Signs – Ashleigh Milliner-Cowan
 - 1.2.1. Draft sign has been created
 - 1.2.2. Signs are \$3,124.55 for 150
 - 1.2.3. Signs can be given to each family this year and to new registrants at registration next year
 - 1.2.4. Stickers will be looked into for the future



Resolution #3

Moved By: Ashleigh Milliner-Cowan

Seconded by: Shannon Chadwick-Ross

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves the purchase of 150 signs to be given to families at registration, for a total fee of \$3,124.55

CARRIED

- 1.3. Team Evaluation Process – Joel Ross
 - 1.3.1. Evaluations in the past have been done based on section 6.1 of the Rules of Operation and based on the OMHA's approved evaluation process
 - 1.3.2. Votes have never been required in the past for volunteers chosen for the evaluations
 - 1.3.3. Voting should not be required for coaching selection as a quorum is not always possible when executive members need to abstain from voting as they have a child on the team
- 1.4. FlipGive – Amanda Martin
 - 1.4.1. Organization can earn cash back through online purchasing
 - 1.4.2. FlipGive account is still active but needs to be recovered
- 1.5. Sponsor a Senior – Amanda Martin
 - 1.5.1. Organization will provide a list with items that a senior needs
 - 1.5.2. List can be provided to older players and have them shop for items
 - 1.5.3. Should cost about \$75 per senior
 - 1.5.4. Good opportunity to teach players to give back to the community
 - 1.5.5. Michelle will send a message to all Team Managers letting them know about the opportunity to give each team a chance to participate
- 1.6. Fundraising Idea - Summer Slides - Ashleigh Milliner-Cowan
 - 1.6.1.1. 25% kick back and free shipping to organization
 - 1.6.1.2. Each pair is \$34.99 and can be customized with logo
 - 1.6.1.3. Advertise on social media and at Hockey Day

Resolution #4

Moved By: Ashleigh Milliner-Cowan

Seconded by: Amanda Martin

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves the creation of a Summer Slides sales page for GVMH.

CARRIED

7. Review of Slack Motions

- 7.1. Lockboxes for iPads - October 21st



Resolution #5

Moved By: Amanda Martin

Seconded by: Ashleigh Milliner-Cowan

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves the purchase of two new lockboxes for the iPad.

CARRIED

7.2. Boardroom Rental – Changerooms - October 27th

Resolution #6

Moved By: Vanessa MacDougall

Seconded by: Ashleigh Milliner-Cowan

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves the rental of the Boardroom to be used as a change room when the U7s, U8s, and/or U9s have multiple games scheduled on the same day. The fee is \$40/hour.

CARRIED

7.3. Otterbox for iPad - October 28th

Resolution #7

Moved By: Amanda Martin

Seconded by: Vanessa MacDougall

BE IT RESOLVED THAT:

The GVDMHA Executive Board approves the purchase of an Otterbox case to protect the iPad.

CARRIED

7.4. Boardroom Rental – Pizza Party - November 1st

Resolution #8

Moved By: Ashleigh Milliner-Cowan

Seconded by: Lindsay Guest

BE IT RESOLVED THAT:



The GVDMHA Executive Board approves the rental of the Boardroom for the U11 Green and U15 WINMAR Bottle Drive Pizza Party on November 16th, 2023 from 7:15pm to 9:15pm.

CARRIED

7.5. Waive Tournament Entry Fees - November 5th

Resolution #9

Moved By: Amanda Foster

Seconded by: Ashleigh Milliner-Cowan

BE IT RESOLVED THAT:

The GVDMHA Executive Board agrees to waive the entry fees for our teams during home jamboree/tournaments for the 2023-2024 season if they opt not to fundraise during the jamboree/tournament.

CARRIED

7.6. New Secretary - October 26th

Resolution #10

Moved By: Lindsay Guest

Seconded by: Michelle Mcfarlane

BE IT RESOLVED THAT:

The GVDMHA Executive Board appoints Vanessa MacDougall as secretary for the remainder of the 2023-2024 Hockey Season

CARRIED

8. Adopt, Ratify and Confirm

Resolution #11

Moved By: Shannon Chadwick-Ross

Seconded by: Brett Lyons

BE IT RESOLVED THAT:

That all actions of The GVDMHA Executive Board members and officers with respect to every matter addressed and/or adopted by the Executive on the above date are hereby adopted, ratified, and confirmed; and

That each motion, resolution, and other action taken by the Executive and officers at the meeting held on the above date are hereby adopted, ratified, and confirmed.



CARRIED – All in favour

9. Adjournment

Resolution #12

Moved By: Vanessa MacDougall

Seconded by: Amanda Martin

BE IT RESOLVED THAT:

The GVDMHA Executive do now adjourn to meet again on Monday, December 11th at 7:30pm or at the call of the Chair.

CARRIED

Dylan MacDougall
GVDMHA President/Chair

Vanessa MacDougall
GVDMHA Secretary